

Director, Global Business Continuity

Position Description

Corporate role leading the development, management and maturity of an enterprise-wide business continuity approach and roadmap. This is a strategic role that will be responsible for collaborating with business units and other key corporate stakeholders to ensure alignment, operational standards, cost efficiency and effective preparedness. **This position will be located in Montreal, Ottawa or Toronto.**

Your future duties and responsibilities

- Leadership role in the development and maturity of an enterprise-wide business continuity approach and strategic roadmap
- Work collaboratively with business unit and other stakeholders to define global business continuity standards and an enterprise-wide certification strategy
- Conduct assessments to evaluate compliance to standards, adequacy of business continuity/crisis management planning and identify opportunities for improvement
- Support the ongoing maintenance and refinement of the enterprise continuity methodology, tools, and supporting artifacts
- Report to management exercise results and other key performance indicators
- Provide subject matter expertise to business units and, as needed, support the development of business continuity professional within the business
- Partners with procurement to conduct vendor business continuity risk assessments and recommend strategies for supply-chain risk management

Required qualifications to be successful in this role

- Minimum of 10 years Business Continuity, Disaster Recovery, and Crisis Management experience as applied in a business and technical environment with at least 3 years at a program management level
- Experience with IT and business consulting services, including data center environments preferred
- Relevant professional certification strongly preferred (e.g. ABCP, CBCP, MBCP, MBCI)
- Familiarity with ISO business continuity standards and experience with certification a plus
- Excellent analytical, oral/written communication and interpersonal skills including the ability to effectively collaborate and manage relationships with global partners and varying levels of management
- Strategic thinker capable of tackling complex problems and influencing risk-based decision-making
- Strong ability to work with minimum direction and possess a high drive for delivering timely, high-quality results

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