



Business Continuity Planner (CPM-11660)

Hiring Salary Range: \$67,840 - \$76,320

Maximum of Salary Range: \$93, 280

York University is known for championing new ways of thinking that drive teaching and research excellence. Our 53,000 students receive the education they need to create big ideas that make an impact on the world. Meaningful and sometimes unexpected careers result from cross-discipline programming, innovative course design and diverse experiential learning opportunities. York students and graduates push limits, achieve goals and find solutions to the world's most pressing social challenges, empowered by a strong community that opens minds. York U is an internationally recognized research university – our 11 faculties and 24 research centres have partnerships with 200+ leading universities worldwide.

We are currently recruiting for a Business Continuity Planner to work with the Office of Emergency Management for this exciting opportunity.

Are you an emergency management or business continuity professional? Do you have experience developing and implementing multiple policies, procedures and plans? Are you a superior communicator with excellent presentation skills? Do you possess experience developing, coordinating and delivering business continuity or emergency management training programs? If so, keep reading!

In this role, you will be responsible for the development, implementation, coordination and facilitation of business continuity programs at York University for York's campuses. In consultation with the Manager of Emergency Management, the Business Continuity Planner is responsible for the development and maintenance of York University business continuity plans, training packages, standards and procedures that provide for high quality customer-focused services to diverse community of students, staff and faculty according to the University's mission and the mission of the Officer of Emergency Management. The Business Continuity Planner will also work with other staff and departments to develop synergistic business continuity plans and training with a focus on community resilience. This is in support of a resilient campus environment for the over 50,000 students and staff, faculty and visitors that comprise the York University Community.

To be considered for this opportunity, you will possess:

An emergency management or business degree from a recognized University or equivalent combination of education and experience. An Associate Business Continuity Professional (ABCP) designation is desirable. Experience in a University environment preferred. Two years' minimum experience managing in emergency management or business continuity is required.

Application Deadline: ***Posted until filled***

To apply to this exciting opportunity or for full position details, qualifications and application procedures go to www.yorku.ca/jobs and refer to posting# CPM-11660.

We offer comprehensive benefits and access to superb educational and recreational facilities. For more information on what York has to offer U please visit: <http://hr.info.yorku.ca/benefits/>

York University is committed to Employment Equity and encourages applications from all qualified candidates. The University welcomes applications from all qualified individuals, including individuals within the University's



employment equity categories of women, persons with disabilities, members of visible minorities and aboriginal persons, individuals of diverse gender and sexual orientation and all groups protected by the Human Rights Code. York University is committed to employment equity and diversity and a positive and supportive environment.

York University offers accommodation for applicants with disabilities in its recruitment processes. If you are contacted by York University regarding a job opportunity or testing, please advise if you require accommodation. Please note, only those selected for an interview will be contacted.